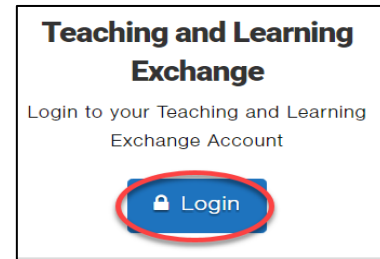
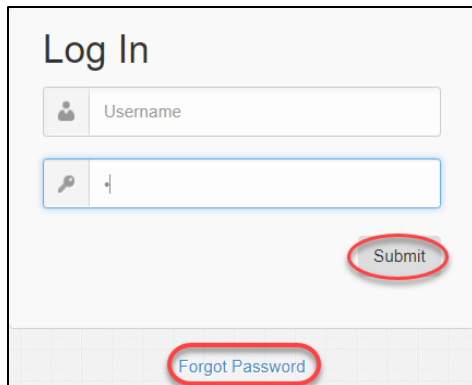


## Parent Quick Tips for the Teaching and Learning Exchange

1. Go to [stepupforstudents.org](https://stepupforstudents.org) and click 'APPLY/LOGIN.'
2. Locate the Teaching and Learning Exchange Box and click 'LOGIN.'



3. Enter Username and Password and click 'Submit'.  
[For Step Up FTC and Gardiner parents, your Username is the email address used to apply for your child's scholarship. For all other parents, a Welcome email will be sent with your username and password once your child is enrolled in a class at their school]

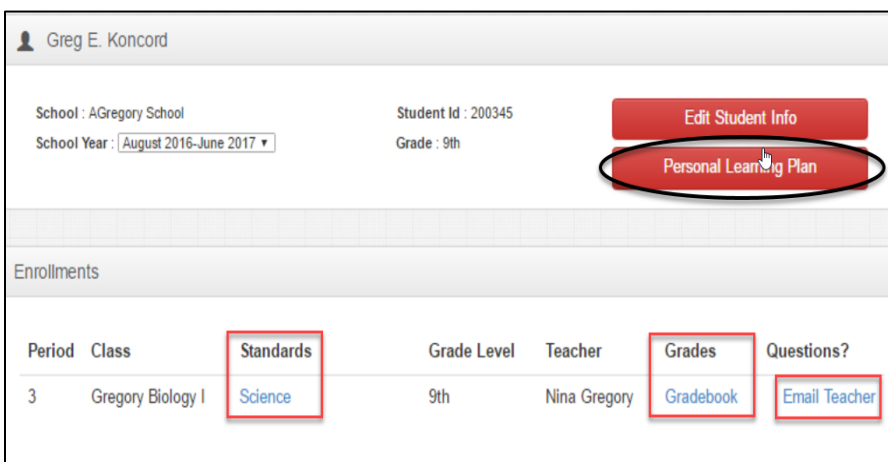
A screenshot of the 'Log In' form. It has two input fields: 'Username' and a password field with a visibility toggle. Below the fields are 'Submit' and 'Forgot Password' buttons, both circled in red.

If you have problems logging into the system, click '**Forgot Password.**' You will be directed to reset password, then try logging in with new temporary password.

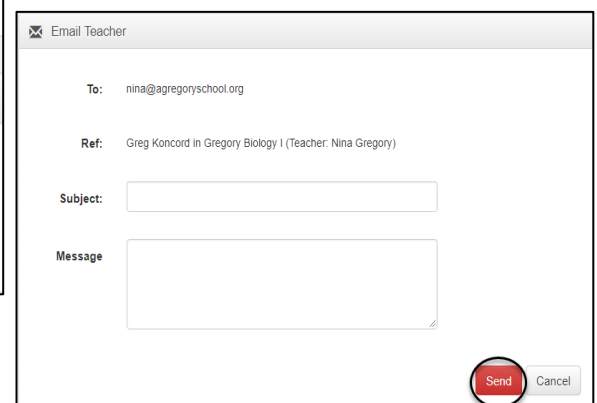
4. Once logged into the system, click on 'Student Info'.

Student	School	Grade Level	
Koncord, Greg	AGregory School	9th	<a href="#">Student Info</a>

5. a. To view your child's Personal Learning Plan, click the red button labeled '**Personal Learning Plan**'.  
b. To view your child's **standards** in a specific subject area, click the name of the content area, ex. Science.  
c. To view your child's current assignments and grades, click '**Gradebook**'.  
d. To send an email to the teacher regarding your child, click '**Email Teacher**'.

A screenshot of the student profile page for Greg E. Koncord. It shows school information (AGregory School, August 2016-June 2017) and student details (Student Id: 200345, Grade: 9th). There are two red buttons: 'Edit Student Info' and 'Personal Learning Plan', with the latter circled in red. Below is an 'Enrollments' table with columns for Period, Class, Standards, Grade Level, Teacher, Grades, and Questions?. The 'Standards' column for 'Gregory Biology I' has 'Science' highlighted in red. The 'Grades' column has 'Gradebook' and the 'Questions?' column has 'Email Teacher', both highlighted in red.

6. Once you click 'Email Teacher' this screen will appear, write a subject and a message and click the red 'Send' button.

A screenshot of the 'Email Teacher' form. It shows the recipient as 'nina@agregoryschool.org' and the reference as 'Greg Koncord in Gregory Biology I (Teacher: Nina Gregory)'. There are input fields for 'Subject:' and 'Message:'. At the bottom right, there is a red 'Send' button and a 'Cancel' button, with the 'Send' button circled in red.

## What You Can View as a Parent

### Gradebook – assignments and grades.

**Grades - Greg E. Konkord**

**Class:** Math **Grading Period:** 1 - 8/14/2017 - 10/20/2017

**Average: 100**      **Grade: A**      **Standard Code: M**

Assignment Title	Due Date	Grade
<a href="#">Geometry Worksheet 1</a>	8/21/2017	100.00%
<a href="#">Place Value Worksheet</a>	9/26/2017	100.00%

**Grading Scale**

A: 90 - 100
B: 80 - 89
C: 70 - 79
D: 60 - 69
F: 0 - 59

### Class Standards and Standard Achievement Codes

Student: Greg Konkord    Student Id: 200345

**I** Teacher plans to introduce standard

**L** In the process of learning skill

**R** Review

**P** Passed but not mastered

**M** Mastery (earned 80% or higher)

**F** Failed

	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	SUM
SC.912.E.6.4 Analyze how specific geologic processes and features are expressed in Florida and elsewhere.											
SC.912.E.6.5 Describe the geologic development of the present day oceans and identify commonly found features.	<b>I</b>										
SC.912.E.7.1 Analyze the movement of matter and energy through the different biogeochemical cycles, including water and carbon.											

### Personal Learning Plan – for Individualized Learning

**I** Teacher plans to introduce standard

**L** In the process of learning skill

**R** Review

**P** Passed but not mastered

**M** Mastery (earned 80% or higher)

**F** Failed

Language Arts

**Literature**

**L** LAFS.910.RL.1.1 Cite strong and thorough textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text.

**Speaking and Listening**

**M** LAFS.910.SL.2.6 Adapt speech to a variety of contexts and tasks, demonstrating command of formal English when indicated or appropriate. (See grades 9–10 Language standards 1 and 3 here for specific expectations.)

Instructional Strategies    Student Responsibilities    Caregiver Interventions

School Based Resources & Strategies

Summarizing and Note Taking

✓ Cornell Notes    ✓ Oral Retell