Reserving Credits in 7 Easy Steps

Florida Sales Tax Scholarship Program



Thank you for your interest in partnering with Step Up For Students. An investment in the scholarship program makes a lasting impact on the lives of deserving students and inspires a brighter future through personalized education.

Florida Department of Revenue requires tenants to submit an application for each property address, but the online application has been designed to make the process easy. After submitting the form, all the information will carry forward to another application, except for Scholarship Funding Organization and Contribution Amount.

To begin, visit https://taxapps.floridarevenue.com/CommercialRentalScholarship and log in, or register as a New User.

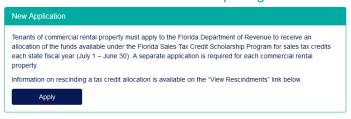
To get started, click the blue "Apply" button and an Application Form will open.

Below are step-by-step instructions for the form.

Enter your corporation's information and contact information.

*If you are reserving credits for more than one address, this information will auto-populate on the next application.

Florida Sales Tax Credit Scholarship Program



Florida Sales Tax Credit Scholarship Program Application for a Credit Allocation

Fiscal Year 2019-20

ant Information		
FEIN or EIN (if available)		
Business Mailing Address		
Apt/Suite/Other		
City		
Country	USA	
State/Region	Florida	
Postal Code		
Contact First Name		
Contact Last Name		
Title		
Phone Number Type	○ US ○ International	
Phone	Select phone number type	
Email		

Your privacy is important to the Florida Department of Revenue. Email addresses provided to the Department for tax administration purposes are confidential and exempt from disclosure under section 213.053(2), Florida Statutes. Indicate your authorization and preference for email communication.

Enter the information for the landlord associated with the leased property.

*If you are reserving credits for more than one address, this information will auto-populate on the next application.

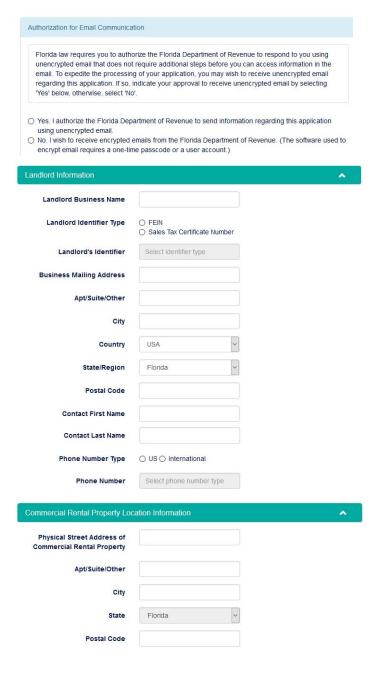
Did you know?

Step Up For Students distributes >99% of all Florida Tax Credit (FTC) Scholarships and is the <u>only</u> Scholarship Funding Organization (SFO) that has served lower income families statewide since the program's inception in 2001.

Enter the physical address of the leased property.

*If you are reserving credits for more than one address, this information will auto-populate on the next application.

This feature allows users to easily switch suite numbers for multiple leases at one location. Please note, you will need to enter the complete address for each new location.

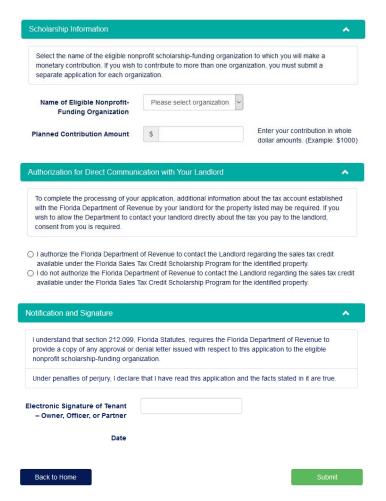


Select Step Up For Students from the dropdown menu and enter the planned contribution amount for this address.

You may apply once for the entire state fiscal year (July 1– June 30) or multiple times for a maximum of 100% of your projected annual commercial lease sales tax.

- Indicate your authorization for the Florida
 Department of Revenue (DOR) to contact your landlord.
- 7 Electronically Sign and click "Submit."

After clicking "Submit," please save the confirmation page and email it to Tim Bodamer at TBodamer@StepUpForStudents.org.



Once submitted, your application will be saved in your online account for future reference. The DOR will also send you an approval letter through your online account. Applications are approved on a first-come, first-served basis. For the 2021-22 state fiscal year, the program cap for commercial lease sales tax credits is \$57.5 million.