

**Gardiner Scholarship Program (PLSA)  
School Participation Agreement  
Step Up For Students – 2016-17**

After reading the 2016-17 Gardiner Scholarship Program (PLSA) provider handbook, please read and check off each item below. This document must be signed by the school's director. If another individual handles the administrative requirements for students and families receiving a Gardiner (PLSA) Scholarship, he/she must also sign this document.

I certify that I have been deemed compliant for the 2016-17 school year to participate in the Gardiner Scholarship Program (PLSA) by the Florida Department of Education and that I understand the requirements to maintain compliance each year.

I certify that I understand a student may only be enrolled in only one of the Gardiner (PLSA), Florida Tax Credit (FTC) or McKay scholarship programs.

I certify that if I am a Voluntary Prekindergarten program provider or a school readiness provider, I understand that a student who participates in the Gardiner (PLSA) scholarship and enrolls in a Voluntary Prekindergarten program must pay for the program or use scholarship funds. Reporting the student for funding through the Florida Education Finance Program will result in the student losing their Gardiner (PLSA) scholarship.

I certify that I understand that any classes or services provided to a Gardiner (PLSA) student by a public school or Florida Virtual School must be contracted and paid for, and that if the Gardiner (PLSA) student is shown as funded by the public school or Florida Virtual School, the student is subject to losing their Gardiner (PLSA) scholarship.

I certify that I understand that if the school receives more than \$250,000 in total Gardiner (PLSA) funding in the prior fiscal state year, the school is required to have an annual review conducted by a Florida Certified Public Accountant (CPA) and report findings by the 15th of September to the Scholarship Funding Organization (which is Step Up For Students) who awarded the majority of the scholarship funds.

I certify that I understand that if requested, I am required to submit all documentation required for the student's participation, including the school's and the student's tuition and fees schedules to Step Up For Students.

I certify that I will provide an annual written explanation of the student's progress to the parent.

I certify that I will annually administer an NRT to students in grades 3-10, or administer the statewide assessments, or cooperate with students who participate in the statewide assessments.

I certify that I will employ or contract with teachers who have regular and direct contact with participating students at the school's physical location.

I certify that I have read, understand and will comply with the policies and procedures for administering the Gardiner (PLSA) scholarship for students enrolled in my school that are eligible and using the Gardiner (PLSA) scholarship.

I certify that I have read, understand and will comply with the requirements of Sections 1002.385 (8) and 1002.421, Florida Statutes.

I certify that I understand that failure to abide by Step Up For Student's policies and procedures may result in a loss of payment or loss of eligibility as a participating school in the Gardiner (PLSA) scholarship program.

School Name: \_\_\_\_\_ DOE Code: \_\_\_\_\_

Director (Print): \_\_\_\_\_ Director (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

Scholarship Admin (Print): \_\_\_\_\_ Scholarship Admin (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed form to [gardinerpayments@sufs.org](mailto:gardinerpayments@sufs.org).