

Gardiner Scholarship Program
Full-time Private Tutoring Program Participation Agreement
2016-17

After reading the 2016-17 Gardiner Scholarship Provider Handbook, please read and check off each item below. This document must be signed by the Full-time Private tutor. If another individual handles the administrative requirements for the full-time tutoring program for students and families receiving a Gardiner scholarship, he/she must also sign this document.

Student Name: _____ Student Gardiner ID: _____

Student Address: _____

I certify the following for the above student:

- I certify that my private tutoring program meets the requirements defined in [Section 1002.43, Florida Statutes](#) and is a FULL-TIME tutoring program for the above student.
- I certify that the above student may achieve regular school attendance, as defined [Section 1003.01\(13\), Florida Statutes](#) by attendance in my private tutoring program.
- I certify that I am the person tutoring the student and that I:

- Hold a valid Florida certificate to teach the subjects or grades in which instruction is given.

Tutor Name: _____

DOE Number: _____

Subject(s) in which certified to give instruction:

Grade Level(s) in which certified to give instruction: _____

- Keep all records and make all reports that may be required by the state and the district school board.
 - Make regular reports on the attendance of students in accordance with the provisions of [Section 1003.23\(2\), Florida Statutes](#). Private tutoring programs are required to keep all records and prepare and submit all reports that may be required by law and rules of the State Board of Education and district School boards. The records must include a register of enrollment and attendance, and the private tutor must make these reports available as may be required by the State Board of Education. The enrollment register must show the absence or attendance by each student enrolled for each school day of the year in a manner prescribed the State Board of Education. The register must be

open for inspection by the designated school representative or the district school superintendent of the district in which the school is located.

- Require students to be in actual attendance for the minimum length of time prescribed by [Section 1011.60\(2\)](#), Florida Statutes. This means a term of 180 actual teaching days or the equivalent on an hourly basis as specified by rules of the State Board of Education each school year. The hourly equivalent for Kindergarten through grade 3 is not less than 720 net instructional hours and the hourly equivalent for grades 4 through 12 if not less than 900 net instructional hours.

- I certify that I have read, understand and will comply with the requirements of [Section 1002.385, Florida Statutes](#).
- I certify that I have read and I understand that failure to abide by Step Up For Student's policies and procedures may result in a loss of payment or loss of eligibility as a participating private tutoring program in the Gardiner Scholarship program.

Full time Private Tutoring Program Name: _____

Full time Private Tutor's Name (Print): _____

Full time Private Tutor's Signature: _____

Private Tutoring Program Admin Name (If Different): _____

Private Tutoring Program Admin Signature: _____

Address, City, State, Zip: _____

Please return completed form via email to gardinerpayments@sufs.org or via fax to 904-229-0624